

Personal Finance—FB101 (D/C)  
MWF 12:12 – 1:02 via ITV

**Instructor:** Sally Hackman  
**Office:** T. Berry 304  
**Semester:** Fall 2017

**Phone:** (660) 248-6633 or (660) 728-0181; **Fax:** (660) 248-6294  
**Office Hours:** MWF 7:30 – 4:30  
**Email:** [shackman@centralmethodist.edu](mailto:shackman@centralmethodist.edu)

**CMU Mission:** Central Methodist University prepares students to make a difference in the world by emphasizing academic and professional excellence, ethical leadership, and social responsibility.

**Text:** *Managing Your Personal Finances, 5<sup>th</sup> edition*, by Joan S. Ryan. ISBN: 0538441755

**Course Description:** This course is a survey course for both business and non-business students in personal financial planning including personal budgeting, investments, insurance, credit, housing, and retirement planning. Fundamentals of financial planning and making educated decisions regarding spending, saving, borrowing, and investing that lead to long-term financial security are key components of this course.

**Division of Study and Semester Points Possible:**

Division of Study

Exam #1: Chapters 1-5

Exam #3: Chapters 10-15

Exam #5: Chapters 20-24

Exam #2: Chapters 6-9

Exam #4: Chapters 16-19

Exam #6: Chapters 25-30

Division of Points

Point total

6 exams, 6 @ 100 pts each

600

Unit Assignments

125

**Assignments:** All assignments must be submitted on the date they are due unless a student is absent. If absent, a student is expected to turn the work in to the facilitator when he/she returns to school. Assignments should be typed. Please refer to the academic conduct section of the syllabus regarding what constitutes academic misconduct and the consequences that will follow.

**Grade Reports:** As soon as all students are in MyCMU, I will try to use that system to post grades. Until that point, please email me at any time that you need to know about your grade. I will also provide grade reports to your facilitators whenever requested.

**Attendance Policy:** If you miss a class, please read the appropriate chapter in the textbook, borrow notes from a classmate, and watch the recording for the day.

**Academic Conduct:** All college and department policies on academic conduct will be strictly enforced. In this course, students will receive a zero on any assignment that violates the Academic Conduct policy. If the violation is extreme or if the student commits a second violation, the instructor may assign an F for the course. All cases will be reported to the Academic Dean and to the Chair of the Division of Business and Economics. The university policy can be found online in the University Catalog through the following link:

<http://www.centralmethodist.edu/academics/catalog/cges-catalog/policies/recognitions-sanctions.php>

**ADA Statement:** Please refer to the “students with disabilities policy” which can be found online in the University Catalog through the following link:

<http://www.centralmethodist.edu/academics/catalog/cges-catalog/policies/index.php>. It is **your** responsibility to make arrangements with your instructor for special accommodations.

**Final Thoughts:** This syllabus is subject to change if it is in the best interest of the class and the students in the class.

## Tentative Schedule

August 21 No CLASS I'm sure everyone will have eclipse activities!	August 23 Welcome	August 25 Chapter 1
August 28 Chapter 2	August 30 Chapter 3	September 1 Chapters 3-4
September 4 NO CLASS—LABOR DAY	September 6 Chapter 4	September 8 Chapter 5
September 11 Chapter 5 & Review Test on Tuesday	September 13 Chapter 6	September 15 Chapters 6-7
September 18 Chapter 7	September 20 Chapter 8	September 22 Chapters 8-9
September 25 Chapter 9 & Review Test on Tuesday	September 27 Chapter 10	September 29 Chapters 10-11
October 2 Chapter 11	October 4 Chapter 12	October 6 Chapters 12-13
October 9 Chapter 13	October 11 Chapter 14	October 13 Chapters 14-15
October 16 Chapter 15 & Review Test on Tuesday	October 18 Chapter 16	October 20 Chapters 16-17
October 23 NO CLASS—CMU Fall Break	October 25 Chapter 17	October 27 Chapter 18
October 30 Chapters 18-19	November 1 Chapter 19 & Review Test on Thursday	November 3 Chapter 20
November 6 Chapter 21	November 8 Chapters 21-22	November 10 Chapter 22
November 13 Chapter 23	November 15 Chapters 23-24	November 17 Chapter 24 & Review Test Next Week
November 20	November 22	November 24
	NO CLASS Thanksgiving Break	
November 27 Chapter 25	November 29 Chapter 26	December 1 Chapter 27
December 4 Chapter 28	December 6 Chapter 29	December 8 Chapter 30 & Review Test Next Week