

SYLLABUS

I. Course Information

Number/Section: CT 101 Duel Credit
Title: Public Speaking
Time: MWF
Location: ITV
Term: Fall 2017

II. Final Examination

TBD

III. Faculty Contact Information

Instructor: Greg Owen Telephone: 660-620-1150 (mobile) 9:00 AM-10:00 PM
E-Mail: gowen@centralmethodist.edu Office: Little Theatre

Office Hours: MWF from 3-5 and by appointment
TR, 7:00-9:00 PM and by appointment

IV. Course Prerequisites and Credit Hours

Prerequisite: None Credit Hours: Three (3) credit hours

V. Course Text:

The Art of Public Speaking, 9th Edition. By Stephen E. Lucas

VI. Course Description:

Students study the theory of speech communication to develop skills in public speaking situations. Topics include the speech communication process, ethics, listening, intercultural considerations, speech topic selection, audience analysis, research, use of evidence in a speech, speech organization, language usage, speech delivery, presentation aids, and the types of public speaking. Students present introductory, impromptu, commemorative, informative, and persuasive speeches as well as group presentations to improve their public speaking skills. Required of all students and must be taken during the first three semesters of enrollment at CMU.

VII. Common Core Competency

This course satisfies the Oral Communication competency of the Common Core.

VIII. Course Objectives

- A. Learn to research, outline, write, and present ethical speeches.
- B. Research, evaluate and cite supporting materials used in speeches.
- C. Develop critical listening skills through speech evaluations.
- D. Learn to use presentation aids including programs such as PowerPoint.
- E. Work with other students to prepare and present a group presentation.

IX. Assessment Measures:

- A. Grading Scale: (%) 100 to 90 = A
 89 to 80 = B
 79 to 70 = C
 69 to 60 = D
 59 to 0 = F

B. Assignments. Subject to change to fit the needs of the class as per determined by the instructor.

Assignment	Points
Self-introduction speech	25
Impromptu speech	25
Historical figure speech	50
Informative speech	125
Persuasive speech	150
Speech critiques journals (3)	75
Persuasive Critique	25
His. Fig. Manuscript	25
Informative "outline"	50
Persuasive manuscript	50
Persuasive "outline"	50
Quiz Worksheets	150
Midterm	50
Final	50
Total	900

X. Assignment Descriptions

A. Speech of Introduction (3-5 minutes)

For this speech, you will introduce yourself to the class. You will go beyond the normal name, age, major, hometown, family set up for this speech. You need to use your creativity to write an entertaining, informative speech about you for your audience. Manuscript or outline to be turned in.

B. Impromptu speech: Scenarios (3-5 minutes)

For this speech, you are presented a written scenario and you must create a speech based upon that scenario. The purpose of this speech is to learn to rapidly organize information and present that information to an audience in a short amount of time.

C. Impromptu speech: Photographs (3-5 minutes)

For this speech, you are shown a photograph and you must create a speech based upon that photograph. The purpose of this speech is to learn to rapidly organize information and present that information to an audience in a short amount of time.

D. Historical figure speech (5-7 minutes)

You will select or be assigned a historical figure to present a 3-5 minute speech of introduction about that figure to the class. A full manuscript is to be written and submitted for this speech.

E. Informative speech (7-8 minutes)

For this speech, you will describe and analyze a specific problem that is relevant to the class or society. You will discuss the advantages of enacting three solutions you provide. One solution must be something that needs to be accomplished on the national level. One must be something that needs to be accomplished on the state or local level, and one must be something that we can do ourselves. Presentation aids are allowed and a minimum of six different sources must be used. Outline with bibliography required.

F. Persuasive speech (8-10 minutes)

For this speech, you will research a topic of importance to you and present a speech to influence the audience's opinion, or to move the audience to action, or both. The speech should be well researched and your supporting materials fully evaluated. Presentation aid is required. You should have a minimum of six sources for this speech. Outline with bibliography required.

G. Group Presentation (15 minutes)

For this speech, you will work in teams to research, prepare, and present a group speech on a particular topic or issue. Presentation aid is required. You should have a minimum of six sources for this speech. Outline with bibliography is required. Optional: we may or may not complete this assignment.

H. Self- and Peer-evaluations

You will be required to turn in a critique for a few graded presentations. Evaluations should cover what you did well in your speech and on how you will improve. Your critique will be based on your own preparation, your presentation, peer and instructor critiques. Your self-evaluations are due the day after your present your speech.

I. Outlines

The outline should include your name, your topic, and a full-sentence thesis statement. Each of your outlines should be a full-sentence outline in Roman numeral format as described in chapter 10. Each outline should contain a list of sources used in the speech.

J. Speech critiques

Speech critiques include critiques of speeches in class as well as speeches outside of class. You are to listen to a speech in order to identify positive and negative aspects of the speech. Discuss these aspects and how you may be able to use this knowledge in your speeches. You will keep a journal containing a brief critique of every speech given in class by your classmates. In addition, you will do a more formal extended critique of one persuasive speech given by one of your classmates.

K. Chapter Quizzes

Quizzes over each chapter will be given at the beginning of class. Quizzes will be graded on a pass/fail basis. Make sure you have read the chapter in advance.

L. Participation

Participation is based on your ability to pay attention and contribute in class. It is hard to contribute when you have not read the material and it is hard to pay attention when you are playing on your phone. **Penalties are assessed for mobile phone use in class. I suggest you do not come to class if you feel the need to text, tweet, facebook, email, or carry on any other form of electronic communication during class.**

XI. Course Policies and Procedures

Additional Assignments:

Additional readings and research assignments may be announced in class, via email, or posted on MyCMU. Any student who misses class should contact the instructor to determine if additional assignments were given.

Attendance:

Attendance will be taken on a daily basis. Students who arrive more than five minutes late or who depart early without permission may be counted as absent on that day. More than two unexcused absences during the semester will result in a reduction of your final semester grade by 5% per two unexcused absences. **The only excused**

absences are for official university activities for which the instructor is notified in advance by the student and the faculty advisor. All other absences will count toward your total number.

Student Conduct:

Students are expected to abide by the following standards of conduct, violation of which may result in being dropped from the class with a grade of "W" at the instructor's discretion.

- (A) Do not be under the influence of alcohol or illegal controlled substances.
- (B) Do not disrupt class with talking, texting, cell phones, or mp3 players.
- (C) Students who must arrive late or leave early should notify the instructor in advance.
- (D) Do not eat or drink noisy items in class.
- (E) Turn your cell phones and mp3 players off while in class.
- (F) Do not use time in this class to work on assignments for other courses.
- (G) If you bring a laptop to class, please limit use to class relevant material.

Your class participation grade is based upon the items listed above and your ability to discuss the assigned readings for each respective day.

Academic Conduct:

The University's Academic Conduct policy statement outlined on page 41 of the CLAS Catalog is followed in this class. Any students found cheating on an exam or plagiarizing a speech may receive a failing grade for the individual assignment or the entire class; or be permanently dismissed from the class or university; or receive a notation of academic misconduct on your transcript.

Late Submission:

Late work will be accepted at the discretion of the instructor.

Make Up Examinations and Speeches:

Make up examinations may be administered upon demonstration of a satisfactory excuse to the Instructor. Depending on the circumstances, the examination may be administered in a different style and format than originally scheduled.

If speeches have to be made up for legitimate reasons, they will be worked into the schedule. If there is not time within the regular class time, they will be presented at the scheduled final exam time and the entire class will be required to attend the exam. In the event that there are NO speeches to be made up at the time of the final exam, it is possible that the class will not be required to meet at that time.

Speaking Days:

Students are expected to be prepared to present their presentations on the assigned day. Failure to do so will result in either a failing grade or reduced grade for the speech. Students are also expected to be in attendance on days which they are not presenting to provide an audience for their classmates and to fill out your speech critique journal.

You are to have your speech prepared and ready to present on the day speeches are due. For some speeches the order may be determined ahead of time. **If you are asked to give your speech and you are not prepared, you may receive a zero for that speech assignment.**

Students with Special Needs:

Students with documented disabilities who may need classroom academic adjustments or auxiliary aids and services are required to meet with me as soon as possible to discuss the matter.

XII. Course Organization and Schedule:

The primary method for course instruction is instructor lecture and class discussion based upon the assigned reading materials. Assigned reading materials include our assigned texts, anything handed out in class or assigned by the instructor. A variety of other methods may be used including student led discussion as well as viewing and discussion of various multi-media programs. A tentative course schedule is attached and it may be changed to meet the needs of the class.

Fall 2017

	date	in class	due today	Also Happening
Aug	21	no class		Eclipse
	23	class intro		
	25	no ums		
	28	explore self-intro		
	30	Ch 1 quiz		
Sept	1	ch 2 quiz	No Class	
	4	Labor Day		
	6	ch 3 quiz		
	8	Self-intro speeches		
	11	Self-intro speeches		
	13	ch 4 quiz		
	15	ch 5 quiz		
	18	ch 6 quiz		
	20	vocal variety		
	22	no class		
	25	explore historical figure		
	27	ch 7 quiz		
Oct	29	ch 8 quiz		
	2	ch 9 quiz		TECH TECH
	4	ch 10 quiz		
	6	historical figure speeches		<i>Daddy's Dyin'...</i>
	9	historical figure speeches		
	11	historical figure speeches		
	13	explore informative		
	16	Fall Break	No Class	
	18	Ch 11 quiz		
	20	ch 12 quiz		
	23	ch 14 quiz		
Nov	25	Informative speeches		
	27	Informative speeches		Homecoming
	30	Informative speeches		
	1	Informative speeches		
	3	ch 15 quiz		
	6	ch 16 quiz		TECH
	8	explore persuasive		<i>Awesome Allie...</i>
	10	TBA		<i>Awesome Allie...</i>
Dec	13	Impromptu speeches		
	15	Impromptu speeches		
	17	Impromptu speeches		
	20	Thanksgiving Recess	no class	
	22	Thanksgiving Recess	no class	
	24	Thanksgiving Recess	no class	
	27	TBA		
	29	Persuasive Speeches		
Dec	1	Persuasive Speeches		
	4	Persuasive Speeches		
	6	Persuasive Speeches		
	8	Persuasive Speeches		