

INTRODUCTION TO SOCIOLOGY, CMU SOC 101 MWF 3 credit hours.

Spring Semester 2018

Instructor: Denise Haskamp

[dhaskamp@centralmethodist.edu](mailto:dhaskamp@centralmethodist.edu)

CMU Phone and Fax 660 248-6226

Home fax 660 338-2718

TEXTBOOK: Essentials of Sociology(10<sup>th</sup> ed) by James M. Henslin. Pearson Publisher.

Amazon ISBN-10: 0205898473 ISBN-13: 978-0205898473

#### COURSE OBJECTIVE

You will be introduced to basic sociological methods, theories, and concepts. Introductory sociology is a study of social interaction and its products; culture, personality, social groups, institutions and social change.

#### CORE COMPETENCIES

##### **Communication (articulate, multimodal)**

1. Students are articulate, able to speak and write clearly and effectively.
2. Students are multimodal, able to interpret and express ideas through multiple modes of communication

##### **Curiosity (discover, analyze)**

3. Students can discover, explore, and seek solutions based on accumulated knowledge and current research.
4. Students can analyze, evaluate, interpret, and summarize data.

##### **Community (serve, respect)**

5. Students will serve others and be ethical and informed citizens.
6. Students will understand and respect diversity, including other's viewpoints, positions, and beliefs

#### INSTRUCTOR POLICIES

The Henslin textbook is required reading. It is your responsibility to be familiar with the material in the book. You are expected to read the assigned chapters so that you will be familiar with the material presented in class. Expect to cover one chapter every week. Class participation is expected. Group projects may be part of in class work. On-line assignments will be an integral aspect of this course.

Unless you the student sign a FERPA agreement, I cannot speak with any parent/guardian regarding academic matters.

#### METHODS OF INSTRUCTION

Methods may include any of the following: Classroom lecture, on-line activities, discussion, written assignments, video presentations.

ATTENDANCE is required. If you know in advance that you will be absent, please inform me. This applies to school trips, assemblies, school holidays, MAP testing, etc.

#### ASSIGNMENTS

You will receive a separate sheet containing homework assignments for specific chapters. These will be discussed at the beginning of each chapter. Readings to accompany your text may also be assigned throughout the semester. You may e-mail assignments to your professor, or turn them into your facilitator who will in turn mail, scan or fax them to your professor. Provide your own answers. Videos pertaining to chapter content may be shown periodically. You may be required to answer questions about the video and turn in for credit. Send assignments to this address: [dhaskamp@centralmethodist.edu](mailto:dhaskamp@centralmethodist.edu). Remember to SAVE A COPY of any work you turn in to avoid lost homework via faxing, e- mailing, etc. REMEMBER to include your name on all e-mails assignments, faxes or correspondence to me. Assignments must be typed

and are due on the date specified. Points will be deducted for handwritten documents. %%%Refer to the Sample Rubric at end of syllabus for suggestions on how to prepare your answers.

## EXAMS

Exams may consist of a combination of some or all the following: multiple choice, identification, true/false, essay. In general, exams will cover three to four chapters. If you are given a take-home exam, **remember it is an exam, not a group project** to be completed in class with your classmates.

GRADES will be computed using this formula:

100%-90%	A
89%-80%	B
79%-70%	C
69%-60%	D
59%--	F

Exam points 4 each x 50 points=	200
Assignments 4 @ 25 points=	100
	300*

\*\* Approximate number of points for semester.

Instructor reserves right to add or drop assignments/points during semester.

## MISSION

CENTRAL METHODIST UNIVERSITY prepares students to make a difference in the world by emphasizing academic and professional excellence, ethical leadership, and social responsibility.

## ACADEMIC PROPERTY

All work (original or copy) submitted by the student to satisfy the requirements of the course may be retained at the discretion of the instructor for non-profit and educational purposes. Such work is generally used for assessing the course and providing evidence of student accomplishment for review by accrediting agencies. Any student wishing to prohibit such use of their work may do so by notifying the instructor in writing.

## NONDISCRIMINATORY POLICY

Central Methodist University does not discriminate on the basis of race, color, sexual preference, religion, sex, national origin, age, or federally defined disability. This includes but is not limited to recruitment and admission of students, educational programs, services, activities, financial aid, and scholarship programs. The University complies with all federal and state non-discrimination requirements.

The procedures described here are intended to guide and assist faculty, staff, and students in complying with this policy and in determining reasonable accommodations to be made for the federally defined disability claimed. All materials and information regarding disabilities will be governed by the University's normal policies regarding privacy.

1. It is the responsibility of any student who wishes to claim a federally defined disability to file official documentation of the disability with the Center for Learning First Class Handbook 2018 and Teaching prior to seeking any accommodations based on the disability. Official documentation of the disability must be sent directly from the originating office (e.g. high school, testing center, certified professional center, or physician) directly to the Center for Learning and Teaching.

All such official documentation must be for an evaluation dated no more than eighteen months prior to being received by the University. All official documentation that the student wishes to have the University consider in providing reasonable accommodations for the disability must be included (e.g. Individual Education Plan [IEP] and related materials, 504 Plan, professional

diagnosis and recommendations). Upon receipt of the official documentation, the Center for Learning and Teaching will acknowledge receipt of the document in the student's permanent file and forward the document to the regional site coordinator.

2. It is the responsibility of the First Class coordinator to contact the student's advisor and each faculty or staff member who is responsible for courses where the student qualifies for accommodation.

3. In addition to the University's making reasonable accommodations for any disability, students are encouraged to make full use of the various learning resources available to all students. These include regular conversations with their instructors and faculty advisor and work with departmental tutors when they are available.

4. Students should understand that all requests for reasonable accommodations for documented disabilities must be made in advance. Faculty and staff will not be asked to adjust grades or to provide alternative evaluation measures for work students have completed prior to the request for reasonable accommodation based on disabilities.

Students may appeal any decisions regarding reasonable accommodations to the First Class Coordinator. For more information or clarification, the full policy can be found on CMU's website at

<http://www.centralmethodist.edu/academics/learning-teaching/disability-accommodations.php>.

#### ACADEMIC CONDUCT POLICY

– Central Methodist University believes that honesty throughout life is a significant foundation of character and personal integrity. The University's Policy on Academic Conduct applies to all forms of academic work, including but not limited to quizzes and examination, essays and papers, lab reports, oral presentations, surveys, take-home tests, etc. Every student is responsible for understanding this policy. By registering at the university, every student accepts the obligation to abide by this policy. Students are also responsible for understanding the particular policy applications required by each of their instructors and to ask the instructor for clarification of any areas of uncertainty.

Academic conduct requires that each person accept the obligation to uphold professional standards in all academic endeavors. Any conduct that unprofessionally represents a student's academic performance violates CMU's Academic Conduct Policy. Unprofessional practices include but are not limited to the following:

1. Cheating in any form (e.g., ghost-written papers, cheat sheets or notes, copying during exams, quizzes or other graded class work, allowing anyone to misrepresent their coursework as yours, or your coursework as theirs, etc.);
2. Unauthorized collaboration with others on work to be presented in ways contrary to the stated rules of the course or the specifications of a particular assignment;
3. Stealing or having unauthorized access to examination or course materials.
4. Falsifying information (records, or laboratory or other data);
5. Submitting work previously presented in another course without the advance consent of the second instructor.
6. Assisting Academic Misconduct (intentionally or unintentionally). This includes allowing any other student to use or submit your academic work or performance, or other academic work supplied by you, under a name different from the author of the work), and
7. Plagiarism. Plagiarism includes but is not limited to (1) representing as your own work a paper, speech, or report written in whole or in part by someone else (from the un-credited use of significant phrases to the un-credited use of larger portions of material), including material found on the internet, (2) failing to provide appropriate recognition of the sources of borrowed material through the proper use of quotation marks, proper attribution of paraphrases, and proper citations. Paraphrase is the direct use of others' ideas, data, or structures of thought stated in language substantially different from the source upon which they depend, and therefore not requiring quotation marks even though the substance of the material is borrowed. In borrowed material, appropriated recognition of the source must be given.

The University will discipline students for infractions of the Academic Misconduct Policy with various sanctions which it deems appropriate, up to and including suspension or expulsion from the University. Students can appeal instructors' internal course penalties to the Committee on Academic Standards and

Admissions, whose decision is final. Instructors must report all penalties they impose for academic misconduct, with a brief account of the offense, to the Dean of the University, so that all violations are recorded. For serious or repeated offenses, the Dean may impose further penalties beyond the course penalty. These penalties include but are not limited to notations in the student's file, notations on the student's transcript, probation, suspension, and expulsion. A decision by the Dean of the University can be appealed to the Faculty Committee on Academic Standards and Admission, whose decision is final. Always provide appropriate recognition of all borrowed materials and sources.

*Penalties internal to a course, including grades and expulsion from the course, are at the discretion of the instructor. Upon recognition of cheating, plagiarizing, academic misconduct of any kind, student and instructor shall meet for a hearing to discuss appropriate measures. A school administrator, counselor, or other school representative may be required to be present at that meeting. A student can expect that the assignment or test in question will receive zero points and that an alternative assignment or test will not be offered to make up lost points. Second offense will result in the lowering of overall semester score by one full letter grade (A to B), zero points for the assignment/test in question and NO ability to make up those lost points. Any final infractions will result in expulsion from class and an F for the semester.*

## CONDUCT

Students of Central Methodist University are expected always to follow the rules of good conduct. When participating in class, whether in the classroom, or another setting, students are responsible to the instructor and are expected to comply with class policies provided by the instructor and with reasonable requests made by the instructor. Course instructor may request that any student be administratively dropped from a course at any time for academic misconduct, excessive absence, or disruptive or other unacceptable classroom behavior. With the approval of the Dean of the College of Liberal Arts and Sciences, or, at the Dean's request, by the Academic Standards and Admissions Committee, the student will be withdrawn from the course. Additional penalties may be imposed under the Academic Conduct Policy.

## STUDENT CODE OF CONDUCT POLICY FOR ITV CLASSES

1. Insubordination of any kind (behaviors or incidents that disrupt or interfere with teaching or learning) will not be tolerated in the ITV classroom.
2. Inappropriate language or gestures will not be tolerated.
3. Students can be recorded (visual or audio) at any time without specific pre-warning.
4. Students will position themselves in the classroom to be in camera view at all times.
5. No equipment in the classroom will be manipulated without the expressed direction or permission from supervisors or instructors.
6. Students will not be involved in any academically dishonest activity, will not cheat nor will assist others in cheating.
7. Students will conform to any additional rules as specified orally or in writing by the instructor.
8. Cell phones are not allowed in classrooms.
9. Violation of any of the policies listed above will be subject to the following disciplinary action:
  - ♣  
First Offense: Verbal or written warning from instructor to principal and/or facilitator. The warning will be delivered to the student using procedures that assure student privacy.
  - ♣  
Second Offense: The student will be removed from the class until such time that a conference of parents, student, instructor, and principal offers assurance that the misconduct will not reoccur.
  - ♣  
Third Offense: The student will be automatically dismissed and will receive an F for the semester.

**ATTENDANCE**

Class attendance is required. If you know in advance that you won't be in class, please let me know. Three unexcused absences will result in lowering of your final grade. Excused absence includes school related trips, organizational meetings, illness. Unexcused absence refers to any day you do not come to class and fail to notify the instructor of the reason for your absence.

**Schedule**

You can expect to cover on average one chapter per week.

**Class Schedule**

Wed	1/17	Introduction, Chapter 1
Fri	1/19	Chapter 1
Mon	1/22	Chapter 1
Wed	1/24	Chapter 2 Culture
Fri	1/26	Chapter 2
Mon	1/29	
Wed	1/31	Chapter 2
Fri	2/2	Chapter 3 Socialization
Mon	2/5	Chapter 3
Wed	2/7	Chapter 3
Fri	2/9	Chapter 4 Social Structure and Social Interaction
Mon	2/12	Chapter 4
Wed	2/14	Chapter 4
Thurs	2/15	Exam One Chapters 1-4
Fri	2/16	Chapter 6 Social Groups and Formal Organizations
Mon	2/19	Chapter 6
Wed	2/21	Chapter 6
Fri	2/23	Chapter 8 Deviance and Social Control
Mon	2/26	Chapter 8
Wed	2/28	Chapter 8
Fri	3/2	Chapter 9 Global Stratification
Mon	3/5	Chapter 9
Wed	3/7	Chapter 9
Fri	3/9	Chapter 10 Social Class in the U.S.
Mon	3/12	Chapter 10
Wed	3/14	Chapter 10
Thur	3/15	Exam Two chapters 6,8,9, 10
Fri	3/16	Chapter 11 Sex and Gender
Mon	3/19	Chapter 11
Wed	3/21	Spring Break
Fri	3/23	Spring Break

Mon	3/26	Chapter 12 Race and Ethnicity
Wed	3/28	Chapter 12
Fri	3/30	Chapter 12
Mon	4/2	Chapter 16 Marriage and Family
Wed	4/4	Chapter 16
Fri	4/6	Chapter 18 Religion
Mon	4/9	Chapter 18
Wed	4/11	Chapter 18
Thurs	4/12	Exam three Chapters 11, 12, 16, 18
Fri	4/13	Chapter 19 Medicine and Health
Mon	4/16	Chapter 19
Wed	4/18	Chapter 19
Fri	4/20	Chapter 20 Population and Urbanization
Mon	4/23	Chapter 20
Wed	4/25	Chapter 20
Fri	4/28	Chapter 22 Social Change and the Environment
Mon	4/30	Chapter 22
Wed	5/2	Chapter 22
Fri	5/4	Last day of class

Final Exam May 8, 2018. Chapters 19, 20, 22. Grades due to CMU registrar May 14, 2018

**First day of class January 17, 2018**

**Days to remember:**

**March 19-23, 2018 Spring Break at CMU-no class**

**Good Friday March 30, 2018 no class**

**Last day of class May 4, 2018. Final exam May 7, 2018**

**Final grades due to CMU registrar May 14, 2018**

**Rubric SAMPLE**

Individual Paper Rubric Does the paper:

1. Provide a clear and topic focused introduction (1-10 pts) \_\_\_\_\_
2. Contain a critical analysis adhering to the assigned topic (1-10 pts) \_\_\_\_\_
3. Demonstrate logical and cohesive development of thoughts and ideas (1-10 pts) \_\_\_\_\_
4. Include recommendations with appropriate substantiation (1-10 pts) \_\_\_\_\_
5. Include text and other references (1-10 pts) \_\_\_\_\_
6. Contain correct grammatical structure (1-10 pts) \_\_\_\_\_
7. Provide logical and smooth progression of ideas (1-10 pts) \_\_\_\_\_
8. Give evidence of research (1-10 pts) \_\_\_\_\_
9. Provide a solid conclusion (1-10 pts) \_\_\_\_\_
10. Include correct spelling and word usage (1-10 pts) \_\_\_\_\_

Assignment Score \_\_\_\_\_

