

College Composition 2  
EN 111 – Dual Credit  
Central Methodist University  
THF  
Spring Semester 2021  
First day of class: Thursday, January 7  
Last day of class: Tuesday, May 4

**Contact Information:**

Instructor - Amy Banks

Email – [abanks@centralmethodist.edu](mailto:abanks@centralmethodist.edu)

**Required Materials:**

Ruszkiewicz, John J. *How to Write Anything: A Guide and Reference*. Second Edition.

Boston: Bedford/St. Martin's, 2012

ISBN#: 978-1-4576-0243-6.

Notebook/paper

Pen/pencil

Folder or binder for organizing your papers and handouts

Course syllabus

\*This semester we'll be accessing a great deal of material ONLINE – readings, images and video content to supplement our course. Please consider this and let me know if you have connectivity issues asap. We need to problem solve those issues so that you can complete the work without stressing out. Arrangements can be made between student, facilitator and professor – but must be thought out beforehand. NOT having access to the internet cannot be considered a reason for not completing work for the course.

**Course Description:**

EN 111 College Composition 1 (3 credit hours) focuses on techniques of topic development and drafting, as well as revision to help students write clear, concise sentences, paragraphs and essays. EN 111 is also the study of grammar, syntax, and diction and their relationship to effective writing. The course is designed to teach students to achieve college-level competence in academic writing. \*\*\*In C111 you will generate more written content, handwritten or typed, than you did in C110 – or perhaps in any other class you've been in. This isn't meant to be a test of fire, it is meant to give you lots of practice thinking on the page. **You will be rewarded for complexity and depth of thinking.**

This particular class with Professor Banks will use the study of “Media Literacy” as a focal point for many of your assignments. We will learn to “read” visual media and become literate consumers of that information, just as we do written text. We will “criticize” and “argue” many ideas in our culture. Media Literacy is an important part of

our lives today – I think you'll enjoy analyzing and discussing issues that surround its presence in our world.

### **Course Objectives:**

Upon completion of this course you should be able to communicate clearly and purposefully through writing in academic settings across the disciplines. You will produce written works in a variety of different formats and lengths, all supported through research.

### **GENERAL EDUCATION COMPETENCIES:**

The university learning principles and outcomes were adopted in Spring 2016. Six of the 9 ULOs will be used to assess the general education common core (31-32 hours). The ULOs are intentionally broad statements that guide a culture of learning and allow for a holistic approach to assessment.

*Communication (articulate, multimodal)*

1. Students are articulate, able to speak and write clearly and effectively.
2. Students are multimodal, able to interpret and express ideas through multiple modes of communication.

*Curiosity (discover, analyze)*

3. Students can discover, explore, and seek solutions based on accumulated knowledge and current research.
4. Students can analyze, evaluate, interpret, and summarize data.

*Community (serve, respect)*

5. Students will serve others and be ethical and informed citizens.
6. Students will understand and respect diversity, including other's viewpoints, positions, and beliefs

### **Common Core Competencies:**

This course meets Common Core competencies 1, 2, 3, 4, 5.

### **Course Resources:**

Your on-site facilitator and your instructor are your first lines of defense if you need any help – ask questions if you are unsure, that is what we're here for. In addition to class time, you also have online resources to support your work in this class.

- Email: check your email regularly. Communicate questions or issues with your professor.
- Schoology: *Schoology* is a Learning Management System that we will use for this course. You can log in at [schoolology.com](http://schoolology.com). You will be provided with a class code to enter the first day of class that will automatically place you in our specific course.
- Assignments, announcement and resources will be posted in *Schoology*. This is also the PREFERRED PLACE to turn in your assignments. DO

NOT email assignments that I have asked you to turn in through Schoology. They will not be counted.

- As a CMU student, you have library privileges. Online databases through the CMU library can be accessed from the library page. These online resources will be used for research and reading for this course. I'll give complete instructions for this in class.

### **Attendance**

– YOU MUST COME TO CLASS!! Attendance is very important for discussion and development of the ideas we will be exploring. Therefore, each student is allowed **four** excused absences. Each additional absence will result in a lowering of the final letter grade by one-half letter. \*How does this work when you have wonderful things to do?? YOU must figure it out. The college semester carries on without your presence. That's why *Schoology* and email are crucial. If you are absent, the due dates remain the same – stay aware of upcoming deadlines and expectations, even when you're away.

\*\*Excused absences for this course include: participation as an athlete in an officially recognized CMU athletic event (official note from department of athletics is required in advance); other recognized CMU events, as approved by instructor; personal illness (verifiable by doctor's note); extenuating circumstances, as verified by instructor.

### **Attendance Policy/Make-up Work:**

Excessive absences (four) will prompt a discussion regarding withdrawal from this college course. Communicate with Professor Banks if you know you will be absent. Ask your instructor and your classmates for the notes and assignments you have missed. Please look at CMU's full attendance policy in the 2013-2014 CLAS catalog (p. 35).

### **Academic Conduct:**

Whether it is intentional or not, plagiarism is unacceptable in a college classroom. Failure to cite sources in academic writing (either intentionally or unintentionally) will be penalized.

Plagiarism occurs when a student submits someone else's work as her own, or when she uses someone else's ideas without giving due credit. If a student is found guilty of plagiarism on a paper, he will receive a zero for the assignment. If he is found guilty of plagiarism a second time he may receive a failing grade for the course and any other penalties, including probation, suspension, or expulsion that the college officials and high school administrators deem appropriate. The same penalties will be assessed for any other type of academic dishonesty such as cheating on a quiz or giving another student answers to a quiz.

Please consult the CLAS catalog

(<http://www.centralmethodist.edu/academics/catalog/clas-catalog/policies/recognitions-sanctions.php>)

for the University's full Academic Conduct policy statement.

### **Course Activities:**

*\*\*All assignments will be thoroughly explained and given directions as they come up. Handouts, due dates and timelines will always be available in Schoology. NO mystery assignments – no pop quizzes – no surprises, well, maybe some surprises*

- Readings – will include sections of the textbook, articles provided by Professor Banks, research reading you will accomplish on your own. As stated earlier, many readings will need to be accessed and read (and/or printed) online for note-taking and use in discussion, as well as in your homework. Plan now for how you will print these articles.
- Discussions – you will be expected to participate in class discussions about the topics we're exploring. Intellectual discussion is the FOOD for thought that can lead into excellent writing. Talking and listening are both important ingredients – you'll get a chance to do plenty of both. I encourage you to push yourself in these contributions. Especially this semester as we discuss many current issues in popular culture related to the media, we WANT to know what YOU think. It will expand everyone's intellectual radar.
- In-class Writing – many days there will be short writing assignments that will be accomplished during class time. This can include: summarizing, paraphrasing, proper quotation, subjective and objective perspective, research techniques, academic reading and writing techniques, literal and figurate language, identifying audience and purpose, expanding vocabulary, analysis and synthesis of research material.
- Homework – there will be multiple small writing assignments that will need to be completed as homework and turned in on *Schoology* before the subsequent class meeting.
- This semester many of our assignments rely on visual media accessed on the internet. Be sure to talk to me at the beginning of the semester about any connectivity issues you might have, that way I can prepare lessons that are equal for everyone.
- Essay Writing – there will be four essays completed during this course.

1. The Analysis and Connection Essay
2. The Research Project
3. The CMU Persuasive Final Assessment Essay for EN 111
4. The Multimedia Memoir Essay

\*There will be written work, handwritten or typed, every single week. These smaller assignments are as important as the major essays.

\*\*Late work will not generally be accepted. Talk to Professor Banks if you are having trouble getting something done!

### **Editing and Drafting Writing**

All the essays we write in class will be edited several times – you will save each DRAFT of your essay so we can mark the path of improvement and change your writing goes through. This process is one of the biggest reasons Comp is a required college course! You will receive significant points for taking part in this process. Even published professional writers know, no matter where your writing skills are today, editing drafts helps improve your ability to communicate in words in whatever field you want to do well in in the future.

### **Grades:** How will I be graded in this course?

- Some short, or in class assignments will be given points for completing them.
- Some homework assignments will be given points for demonstrating depth and complexity of thought, and turning the work in on time in *Schoology*.
- Essays will each be graded with a different rubric – a breakdown of the points possible.
- The grading scale in Eng 111 is the basic 90% and above = A; 80% anything is a B; etc.
- Your grades are always available to you in *Schoology*.

### **Instructor Feedback and Communication:**

- I will be participating in discussions, as well as giving feedback during class time about everyone's writing.
- I will communicate with you over *Schoology* and through email to support your writing during the semester.
- I will return written work as quickly as possible, so you can see the comments I have to improve your work.
- Each time you complete drafts of an essay, I will give you quick feedback to help you improve your writing and get the best grade possible.
- Quarter and Midterm grades will be monitored by your facilitator, but you can access your grades any day of the week on *Schoology*.

### **Student Feedback and Communication:**

- Feel free to contact me with questions.
- Check your email and *Schoology* regularly – along with coming to class, these are the surest ways to stay on track.
- SUBMIT ALL YOUR WRITTEN WORK IN WORD.DOC, DOCX, PDF OR RTF. 12 point, Times New Roman font, double spaced, one inch margins = standard academic format. We will go over this in class
- Save all your work on a flash (thumb) drive, as well as saving it to your computer. It is your responsibility to backup all course-related files; you should make it a habit to save assignments in multiple locations.
- When you send an email to your instructor, carbon copy (cc) it to yourself as well, just to be safe.

### **Finals? – there is no final for this Eng 111 course. \*\*\* See note about the required department essay.**

#### **Accommodation:**

“Central Methodist University does not discriminate on the basis of race, color, religion, sex, national origin, age, or federally defined disability/state defined handicap ("disability"). This includes but is not limited to recruitment and admission of students, educational programs, services, activities, financial aid, and scholarship programs. The University complies with all federal and state non-discrimination requirements.”

The procedures, described in the university’s catalog, are intended to guide and assist faculty, staff, and students in complying with this policy and in determining reasonable accommodations to be made for the federally defined disability claimed. All materials and information regarding disabilities will be governed by the University’s normal policies regarding privacy. To request reasonable accommodations for a disability, students must fill out and submit the application and information forms and provide professional documentation of the disability (These forms can be found at <http://www.centralmethodist.edu/academics/learning-teaching/disability-accommodations.php> )

The information must be received by the staff of the Center for Learning and Teaching before reasonable accommodations are provided. Please see the website for the Center for Learning and Teaching for more information (<http://www.centralmethodist.edu/academics/learning-teaching/>)

*Dual credit students wishing to request reasonable accommodations for a disability, must also fill out the forms, even if they already have an IEP or other paperwork on file with the high school.*

#### **Finally...**

I am very happy to be your instructor for this class. Wherever you are with reading, writing, thinking, listening and speaking today, in sixteen weeks you will have improved significantly. You will also feel confident about your writing, and you will know that you

can transfer into college next year and write for any professor, for any class, and write WELL.

\*\*\*All assignments in this class will be communicated thoroughly and completely as we progress.

**CMU Mission:** *Central Methodist University prepares student to make a difference in the world by emphasizing academic and professional excellence, ethical leadership, and social responsibility.*